

Thank you for considering our property for your family. We pride ourselves on renting the nicest houses in town to the nicest people in town. In our screening process, we look at three things: your rental history, your work history, and your credit. We need for at least two of the three to be good. So, for example, if your credit is damaged, but you have a good work history and past landlord references, we can work with you.

We have a two-part application process, which usually takes one to two business days.

Please fill out the RENTAL APPLICATION and TENANT CREDIT AUTHORIZATION RELEASE (4 pages total) legibly and completely and return them to us. You may fax the forms to 866-881-9803, email them to chan@hshi.net, or deliver them to our office at 1137 Jenks Ave (please call beforehand to make sure someone will be there, we keep irregular office hours). You may pay your \$60 Credit Check Fee in cash, check, via PayPal to chan@hshi.net, or direct deposit (call for details).

Part One: The first stage of our approval process is to process your RENTAL APPLICATION.

Part Two: If your RENTAL APPLICATION meets our requirements, we proceed to the second stage. Our corporate partner VETTED SERVICES INC. will pull your credit and criminal history. At this point, your Credit Check Fee is fully earned.

If your RENTAL APPLICATION does not meet our requirements, we will not pull your credit and will refund your application fee in full.

RENTAL APPLICATION

NOTE: Applications are **NOT** accepted on a "first come first serve" basis. Incomplete or illegible applications will **NOT** be processed. Completed applications may faxed to 866-881-9803 (most convenience stores have fax service). Applications are considered without regard to race, color, creed, sex, religion, national origin, family status, marital status, handicap, or ancestry.

PROPERTY ADDRESS _____ DESIRED DATE OF OCCUPANCY _____
DESIRED LENGTH OF OCCUPANCY _____ NUMBER OF RESIDENTS _____ NUMBER OF CARS _____

Full Name _____ SS# _____ Home Phone _____
Date of Birth _____ Drivers License # _____ Work Phone _____
Email address _____

Co-Applicant _____ SS# _____ Home Phone _____
Date of Birth _____ Drivers License # _____ Work Phone _____
Email address _____

LIST THE LAST THREE PLACES YOU HAVE LIVED

Present Address _____ City _____ St _____ ZIP _____
Rent \$ _____ How Long There? _____ Occupancy Dates _____
Type of Property (House, Mobile Home, Apartment, Etc) _____ Reason For Moving _____
Landlords Name _____ Phone _____

Present Address _____ City _____ St _____ ZIP _____
Rent \$ _____ How Long There? _____ Occupancy Dates _____
Type of Property (House, Mobile Home, Apartment, Etc) _____ Reason For Moving _____
Landlords Name _____ Phone _____

Present Address _____ City _____ St _____ ZIP _____
Rent \$ _____ How Long There? _____ Occupancy Dates _____
Type of Property (House, Mobile Home, Apartment, Etc) _____ Reason For Moving _____
Landlords Name _____ Phone _____

LIST YOUR EMPLOYMENT HISTORY FOR THE LAST FOUR YEARS (List Military Rank if applicable)

Present Employer _____ Address _____
Dates at this job _____ Supervisor _____ Phone _____ Position _____
Monthly Gross Pay \$ _____ Take Home \$ _____

Former Employer _____ Address _____
Dates at this job _____ Supervisor _____ Phone _____ Position _____
Monthly Gross Pay \$ _____ Take Home \$ _____ Reason for leaving _____

Former Employer _____ Address _____
Dates at this job _____ Supervisor _____ Phone _____ Position _____
Monthly Gross Pay \$ _____ Take Home \$ _____ Reason for leaving _____

LIST CO-APPLICANT EMPLOYMENT HISTORY FOR THE LAST FOUR YEARS

Present Employer _____ Address _____ Dates
 at this job _____ Supervisor _____ Phone _____ Position _____ Monthly
 Gross Pay \$ _____ Take Home \$ _____

Former Employer _____ Address _____ Dates
 at this job _____ Supervisor _____ Phone _____ Position _____ Monthly
 Gross Pay \$ _____ Take Home \$ _____ Reason for leaving _____ Former
 Employer _____ Address _____ Dates at this
 job _____ Supervisor _____ Phone _____ Position _____ Monthly Gross
 Pay \$ _____ Take Home \$ _____ Reason for leaving _____ Additional Sources of
 Income (Child Support, SS, etc) _____

LIST ALL VEHICLES OWNED

Vehicle Make	Model	Year	Vehicle Make	Model	Year
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

LIST ALL PETS YOU DESIRE TO HAVE LIVE ON THE PREMISIS

Name	Type	Breed	Approx Weight	Sex	Indoor/Outdoor
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

LIST BANK ACCOUNTS

Bank Name	Account #	Checking/Savings	Average Balance
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CREDIT REFERENCES (Include Credit Cards)

Name	Account#	Purpose	\$ Limit	Balance	Mo Payment
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Have you ever been evicted from tenancy? If Yes, Explain _____ Yes No
 Have you ever refused to pay rent when due? Yes No
 Have You Ever Filed Bankruptcy? If yes, when and where _____ Yes No
 Do you know of anything that may interrupt your income or ability to pay rent? Yes No
 Rent is automatically drafted from your checking account on the 1st. Are you able to fulfill that requirement? Yes No
 Have you or anyone in your household been convicted of a felony? If yes, explain. Yes No
 Is any prospective resident a registered and/or convicted sex offender? Yes No
 Are you obligated to pay child support or alimony? If yes, how much? Yes No
 Do You Presently Have Any Liens Or Judgments Recorded Against You? _____ Yes No
 If Yes, Explain _____
 Do you own any real estate? __ If yes, where and what? _____
 What kind of trade skills do you have (plumbing, electrical, carpentry, etc)? _____
 What kind of tools do you own (lawn mower, pressure washer, electrical, mechanical, etc)? _____

Any additional information you think will help us process your application (attach additional if necessary)

I HEREBY CERTIFY THAT THE ANSWERS I HAVE GIVEN IN THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE ANSWERS OR STATEMENTS MADE BY ME WILL BE SUFFICIENT GROUNDS FOR EVICTION AND LOSS OF ANY SECURITY DEPOSIT. I AUTHORIZE VERIFICATION OF THE FOREGOING INFORMATION AND THE OBTAINING OF A CONSUMER CREDIT REPORT. FURTHERMORE, IF FOR ANY REASON I BECOME DELINQUENT IN RENTS, FEES, DEPOSITS, CHARGES OR COSTS, YOU ARE HEREBY AUTHORIZED TO USE MY MASTER CARD OR VISA ACCOUNT AND MY AUTHORIZATION IS HEREBY GIVEN.

Applicants Signature _____ Date _____

Co-Applicants Signature _____ Date _____

TENANT CREDIT AUTHORIZATION RELEASE

In connection with my application for tenancy, I hereby authorize Vetted Services, Inc. to furnish a consumer credit report and a criminal background investigation regarding me. The information from the credit report will not be used in violation of any Federal or State Equal Employment Opportunity Law or Regulation.

I (the applicant) have the right to obtain a copy of the report and the right to dispute any information. I may contact Vetted Services, Inc. directly at (850)-215-1891. A consumer report may be obtained at any time during the application process with the below named company.

I HEREBY AUTHORIZE, WITHOUT RESERVATION, ANY INFORMATION SERVICE BUREAU CONTACTED BY VETTED SERVICES, INC. TO FURNISH THE ABOVE-MENTIONED CREDIT INFORMATION.

Re: Residents of Oklahoma, California & Minnesota (ONLY) have specific disclosure requirements and we are required to give residents of these states an option to receive a copy of their consumer report. Check off to indicate if you wish to receive a copy: YES () NO ()

I understand that if any adverse action is taken, based in whole or in part on the information contained in the consumer report, I will be provided a copy of the report, the name, address and telephone number of the reporting agency, a summary of my rights under the Fair Credit Reporting Act, as well as additional information on my rights under the law.

I acknowledge that a telephonic facsimile or copy of this release shall be as valid as the original. This release is valid for all federal, state, county and local agencies and authorities.

Print Name: (last, first, middle)

Previous Name(s): (with dates of name changes)

_____ **SSN:** _____ **Birth Date:** _____

Driver's License #: _____ **State of Driver's License:** _____

IF "YEARS/MONTHS" FOR CURRENT OR PREVIOUS ADDRESS ARE LESS THAN 5 YEARS, PROVIDE ADDITIONAL PREVIOUS ADDRESSES ON THE BACK OF THIS FORM.

Current Address: _____

City: _____ **State:** _____ **ZipCode:** _____ **Years/Months There:** _____

Previous Address: _____

City: _____ **State:** _____ **ZipCode:** _____ **Years/Months There:** _____

Applicant Signature: _____ **Date Signed:** _____

*****FOR OFFICIAL USE ONLY*****

Company Performing Check: _____ **Initials:** _____

Full Address of Property: _____ **Owner's Name:** _____